



Gainsborough Food and Drink Festival 2022 - Trader Application

Saturday 10th and Sunday 11th September 2022

SAT: 9am – 5pm | SUN: 10am – 5pm

1. PERSONAL DETAILS

Contact Name

Company Name

Postal Address

Postcode

Email Address

Mobile Tel.

Website Address

Business Instagram / Facebook

If no, how did you hear about the festival

2. PRODUCT DETAILS

Description of stall and the food/products you are selling

If you are selling food or drink items, please state which local authority you are registered with

Please state when the last inspection was carried out by Environmental Health

Please state your current hygiene rating

If your products are suitable for specialist diets, please indicate below

3. STALL / PITCH DETAILS

Please be aware all options and prices are **inclusive** of VAT and BOTH DAYS of the festival.

Space Available	Tick	Price
Option A: Own Unit / Own Stall	NO POWER SUPPLY PROVIDED	£120
Option B: Standard Market stall	NO POWER SUPPLY PROVIDED	£150
Option C: Own 3M x 3M stall	NO POWER SUPPLY PROVIDED	£120

Option A Traders, please provide your unit measurements below

Length: _____M

Width: _____M

4. UTILITY REQUIREMENTS

Please note that there is no on site electricity supplied.

All traders will be required to supply **their own generator** if power is required and ensure if you are bringing your own generator it **MUST be petrol AND silent** so as to not disturb other traders. The event organisers reserve the right to refuse set up if this guidance is not followed. Please note it is your responsibility to ensure any electrical equipment you bring has an up-to-date PAT testing certificate.

Power	Tick
Will you be bringing your own silent generator to the event?	
Do you require additional space for your generator?	
If yes, please specify how much additional space you require: _____M	

Tables

Traders are welcome to bring their own tables, however they must be kept within you allocated stall space.

5. MARKETING OPPORTUNITIES

Would you be interested in any marketing/advertising opportunities at the Festival?

YES / NO

6. LIVE DEMONSTRATIONS

Would you be interested in any in carrying out a live cooking / product demo at the Festival (Saturday ONLY)?

YES / NO

7. PAYMENT INFORMATION

Should your application be successful, you will receive an invoice with payment details. This must be paid in order to secure your place at the festival.

Traders who do not turn up for the festival are **NOT** entitled to a refund. Event organisers are under no obligation to refund charges made as a result of the festival being cancelled, postponed, abandoned or otherwise affected outside the organisers control.

REQUIRED DOCUMENTATION

Traders are required to provide copies of the following documentation in advance of the festival.

These documents must accompany this form for your application to be considered.

- a) A copy of valid [Public Liability Insurance](#)
- b) A copy of [PAT Test Certificate](#)
- c) A copy of [Gas Certificate](#)
- d) A copy of [Food Hygiene Rating Certificate](#)
- e) A photo of your unit / stall **as well as** measurements of your unit / stall (OPTION A)

SIGNATURE

PRINT NAME

COMPANY NAME

PUBLIC LIABILITY INSURANCE NUMBER

DATE _____

Please return this form and all required documentation to:

Charlotte Toplass
Centre Management Office
Engine House
Marshall's Yard
Beaumont Street
Gainsborough
DN21 2NA

Email:

charlotte.toplass@marshallsyard.co.uk

All application forms must be returned by **SATURDAY 30TH JULY 2022.**

Please note receipt of this form does NOT mean automatic acceptance. You will be notified if your application is successful.

If you have any queries regarding the application form please contact:

Charlotte Toplass, 01427 810706 or email above.

Date Received	Receipt Number	Amount Paid	Signature
Other Info			

(For Office Use Only)